

The Kentucky Board of Interpreters for the Deaf and Hard of Hearing
August 20, 2008

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was conducted on August 20, 2008 at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

Members Present

Artie Grassman, Chair
Teresa Moon-Flaherty
Timothy Owens
Dr. Joyce Wilder

Occupations and Professions

Karen Lockett, Board Administrator
Jeff Boler, Board Administrator

Members Absent

Russell Anderson, Vice Chair
Heather Lewis

Others

Tammy Cantrell
Dana Parker

Artie Grassman, Board Chair called the meeting to order at 10:15 a.m.

Approval of Minutes

The board reviewed the minutes from the May 14, 2008 meeting. Ms. Owens made a motion to approve the minutes. Ms. Moon-Flaherty seconded the motion. Motion carried.

Financial Statement

The board reviewed the financial statement. Ms. Moon-Flaherty made a motion to approve the statement as presented. Dr. Wilder seconded the motion, carried unanimously.

Director's Report

Mr. Jeff Boler discussed the Executive Order from Governor Steven L. Beshear. The Executive Order specifically stated that (1) No member of a state policy-making or regulatory board or commission, shall himself or herself or through a business in which the member owns or controls an interest of more than five percent (5%), or by any other person for the member's use or benefit or on the member's account, undertake, execute, hold, or enjoy, in whole or in part, any contract, agreement, lease, sale, or purchase made, entered into, awarded, or granted by the board, commission, authority, council, or committee of which he or she is a member. This prohibition shall not apply to purchases that are available on the same terms to the general public or which are made at public auction. (2) A state policy-making or regulatory board or commission member shall disclose to the other members of the board, commission, authority, council or committee of which he or she is a member, any direct or indirect interest in any undertaking that puts the member's personal interest in conflict with that of the agency. This disclosure shall be made in writing or shall be recorded in the minutes of a formal

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meeting. A member who is required to publicly disclose a direct or indirect interest shall abstain from all decisions concerning his or her interest if the decision should affect him or her as a member of a business, profession, occupation, or group in a manner different from other members of the business, profession, occupation, or group and (3) Members of policy-making or regulatory boards and commissions members shall be subject to the gift rules for executive branch public servants set forth in KRS Chapter 11A.

New Business

The Board discussed the renewal period process. Ms. Moon-Flaherty made a motion that all renewals be mailed by April 1st three (3) months prior to the due date July 1st of each year. Dr. Wilder seconded the motion. Motion carried.

The Board discussed revising the database to keep track of how many mentees a mentor has. Ms. Grassman made a motion to revise the database to be able to keep track of how many mentees a mentor may have. Ms. Moon-Flaherty seconded the motion. Motion carried.

Ms. Grassman discussed the review of interpreters database/presentation to House Licensing and Occupations Committee on July 3, 2008. Ms. Grassman informed the board that the Legislatures seemed to be comfortable with the process of licensing Interpreters in the state of Kentucky.

The Board reviewed and discussed the changes on the Supervision Contract form. Ms. Moon-Flaherty made a motion to accept the changes on the Supervision Contract form. Mr. Owens seconded the motion. Motion carried.

The Board reviewed and discussed the Licensure Summary Report. There are 139 current permanently active licensees, 63 new licensees and 152 current temporary licensees.

Old Business - Tabled to the next Board meeting

- Instructions to Mentors when mentoring relationship is terminated
- CEU requirements for temporary licensed interpreters for community work
- Process for applying for licensure-streamlined on website
- Appeal process if mentor does ***not*** recommend mentee for extension
- Do we need actual copy on file or will letter from mentor suffice regarding a temporary licensee having taken their NIC written, passed SCPI Advanced, etc.?
- Update form during renewal cycle to update email addresses
- Request for Extension for Temporary Licensure check list

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Complaints

Complaint (08-01): Pending Investigation

The Board discussed and reviewed complaint #08-01. Mr. Owens made a motion to notify all hospitals and agencies in regards to complaint #08-01 and for Ms. Grassman to review letters before mailing. Dr. Wilder seconded the motion. Motion carried.

Ms. Moon-Flaherty made a motion to approve travel and per diem for today's meeting. The motion, Mr. Owens seconded the motion. Motion carried.

With no further business to conduct, the board adjourned at 1:30 PM.

Approved by the board,

A handwritten signature in cursive script, reading "Artie Grassman", followed by a horizontal line.

Artie Grassman
Board Chair